

Mitchell Walk Playgroup

Admissions policy

Statement of Intent

As a local playgroup we strive to make Mitchell Walk Playgroup accessible to all families.

Aim

We aim to ensure that all families choosing to apply to Mitchell Walk Playgroup have access to the setting through open, fair and clearly communicated procedures.

Method

In order to fulfill these aims we:

- Encourage visits to our setting, for all families considering applying for a place.
- We ensure information about our playgroup is available to all families within the local community, including, through advertisements, leaflets, spoken form and access via our website
- We keep a place vacant, if this is financially viable, to accommodate emergency admissions including any child moving to area in their pre-school year with no other provision, children with special needs or to enable a staff member to take up a post
- Where possible we liaise with other early years setting
- We offer places throughout the year. Parents may choose how many sessions they wish, depending on space available.
- Children are placed on the waiting list in date of birth order.
- We promote our playgroup in terms that make it clear that it welcomes fathers, mothers, other relations, other carers and childminders
- We ensure our playgroup is accessible to all, having regard for all individual needs arising from gender, special educational needs, disabilities, social backgrounds, religion, ethnicity or from English being a newly acquired additional language
- We ensure our admissions procedures are in line with our Equal Opportunity and Special Education Needs policies.

This Admissions Policy was adopted at a meeting of Mitchell Walk Playgroup held on

Date:

Signed on behalf of the Mitchell Walk Playgroup Management Committee:

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Name:

Role:

To be reviewed on (date):

This policy was reviewed / updated on

Date:

Signed on behalf of the Mitchell Walk Playgroup Management Committee:

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